



# SUSTAINABLE SEAS TRUST

SUSTAINABILITY & POVERTY ALLEVIATION THROUGH EDUCATION

✈ [www.sst.org.za](http://www.sst.org.za) ✉ [info@sst.org.za](mailto:info@sst.org.za) ☎ 076 608 3587 📍 222 Main Rd, Walmer, Port Elizabeth, 6065, South Africa

23 December 2020

## HEAD OF EDUCATION POSITION

The Head of Education is a leadership position; inspirational leadership of a professional dynamic team, thought leadership and in setting standards of excellence, and leadership in providing the aspirational vision to carry out education in marine science, aspects of pollution (mainly plastics) and of climate change to the levels that it should achieve if Sustainable Seas Trust (SST) is to serve Africa appropriately.

SST is addressing the educational needs of communities, educators, learners, and adults in civil society and in business and local governments and working internationally to better serve Africa, particular in the African marine Waste Network programme. Education projects range from those that promote understanding of marine biodiversity and sustainability, to climate change and to the management of plastic pollution. The head of education, therefore, will need an understanding of these issues if s/he is to lead the team in its goals of achieving excellence and thought leadership.

The education team develops and provides educational materials for its various projects, as well as undertaking teaching and capacity building with stakeholders throughout Africa. A goal is to develop resources that will be used by African countries to assist in policy development and the establishment of curricula on different aspects of the marine environment and its plastic pollution threats.

### Qualifications and Experience:

SST is inviting dynamic, self-motivated individuals to apply for the position as Head of Education. The following qualifications and experience are required:

- A Master's degree, or higher qualification, in an environmental science or in education.
- 7 – 10 years' proven experience in environmental education or environmental project management with proven involvement in communities
- Experience in curricula development and knowledge of what is required for the South African school curricula would be a benefit.
- Proven capability in content development for environmental education of learners, teachers, and adults in government and civil society.
- An understanding of the marine environment, sustainability, climate change and of plastics and the impacts of plastic pollution
- Experience and willingness to work in schools and other education facilities
- Strong leadership, public speaking, and interpersonal skills (note the public speaking includes the capacity to properly represent the education department on radio, television and to the written media).
- Excellent management skills including project financial administrative.
- Excellent writing skills, not only to produce top class products as head of department, but to also set and maintain the top-quality reports and reviews within the education team.
- Self-starter and passionate about marine conservation and community upliftment.
- A sensitivity to cultural requirements in Africa.

- The successful candidate must be fluent in spoken and written English. It would be an advantage, however, if the applicant has fluency in another African language such as French, Swahili, isiZulu, or isiXhosa.
- A valid driver's license.

### **Responsibilities and Duties:**

The candidate will report to the CEO and Executive Director of SST. Responsibilities and duties will include:

- Coordination of, and responsibility for meeting all contractual obligations on time.
- Grow an excellent education team, guide its activities, and develop new projects.
- Provide leadership and management to the education team.
- Produce effective and accurate public communications about SST's education programmes.
- Develop new courses, learning material and activities, which should be aligned with school curricula where possible.
- Fundraise to enable the education team to reach its wide and growing stakeholder base.
- Manage and grow the education budgets.
- Provide first-rate narrative and financial reports for the education department on time.
- Grow and improve stakeholder relationships.

**Based:** Port Elizabeth, Eastern Cape, South Africa

**Duration:** While the position has long-term perspectives, the contracts are awarded for one year on an annually renewable basis, depending on performance

**Start Date:** Negotiable, but as soon as possible in 2021.

**Remuneration:** Salary scales for this position will be provided on request.

**How to apply:** Applications should be submitted to [info@sst.org.za](mailto:info@sst.org.za) by 12<sup>th</sup> February 2021. Please use the following email subject when you submit your application, **JOB APPLICATION: HEAD OF EDUCATION**. Your application should include:

- Letter of motivation
- Curriculum vitae
- Proof of qualification(s)
- Contact details of at least three references
- Evidence of employment demonstrating that the applicant has appropriate experience
- A portfolio demonstrating successes and skills

Shortlisted candidates will be contacted by the 26<sup>th</sup> February 2021.